

WASHINGTON, D.C. TRIP RULES OF BEHAVIOR

1. You are expected to experience all scheduled activities.
2. The noise level in the hotel is the most frequent annoyance to other guests and hotel personnel. Closing doors properly, talking in a normal tone of voice, using only the floor assigned, and **walking** in the hallways can minimize this problem. **WALK, DON'T RUN!!**
3. All students are required to be in their assigned hotel rooms by room check time (this may change slightly each night) and reasonably quiet thereafter. You are to remain in your room until it is time to go to breakfast. The exact time will be given to you by a chaperone. Security personnel will be on duty through the night to keep you safe and to report any serious problems to the chaperones.
4. At **no time** are boys permitted in girls' rooms or girls permitted in boys rooms!! Chaperones and security personnel will enforce this!!
5. Hotel room phones should not be used after 11:00 p.m. If you want to call home, use a cell phone; otherwise, you will be charged by the hotel for any long distance or local calls made from your room. All charges to your room must be paid prior to check out.
6. It is strongly suggested that you not use room service, as it is very expensive.
7. We have an Educational Guide on each bus as our tour guide. While traveling between sites, he/she often will be explaining what you are seeing or going to see. Therefore, you must remain quiet when the Guide is talking. Please be courteous to them and learn from them. They in turn will allow you plenty of time to talk and socialize among yourselves. But when they get on the P.A., **LISTEN UP!!!**
8. **Possession or use of any illegal substance will result in the student being sent home immediately, at parent's expense. The same can be said of shoplifting--Don't put yourself at risk!!!**

Etiquette for riding the bus:

1. Stay in your seat while the bus is in motion, unless it is absolutely necessary to go to the restroom. Blocking aisles is not permitted.
2. Students must have the same gender "seat mate", boys sitting with boys & girls sitting with girls.
3. Make sure to keep all items needed during the day in your carry-on/backpack on the bus, not in your luggage underneath the bus. Items you will want in your carry-on would be: money, camera, medication, etc.
4. We need to keep the bus clean – trash bags will be available in the front and rear of the bus, check your area and take all trash with you when you leave.

SUGGESTIONS AND REMINDERS:

1. Due to the increase in security, all students must wear their photo lanyard. This will be provided when you board the busses on Monday morning of the trip.
2. Each student is allowed **one** piece of luggage and one carry-on, such as a backpack or purse for the ladies. Students are required to lift and/or carry their own luggage.
3. You may bring a camera, but it is your responsibility to keep track of it. Don't pack your camera in your luggage, as we will begin sightseeing before you go to the hotel. (Your luggage will be placed under the bus.)
4. Bring a small amount of money for snacks and souvenirs.
5. Wear comfortable walking shoes, **no flip-flops** because we will be walking A LOT!!
6. School clothes are appropriate. The school dress code will be enforced. No pajama pants or sweats pants while touring. Be comfortable, but save your grubbiest clothes for activities at home. Remember, we represent Hilliard Heritage Middle School and want to leave a positive impression.
7. Bring a coat, jackets, or rain poncho for the possibility of cold or rainy weather. Umbrellas are not allowed.
8. A small, drawstring bag or "cross-body" purse is ideal for touring. Students should only need a small bottle of water, money, their phone and/or camera, possibly a small snack such as a granola bar, and any medications that may be needed during the day.
9. When we are not on the bus students may leave items on the bus. However, the bus is rarely accessible until they return to pick up the group.